

Young Change Ringers Association Privacy Policy

Young Change Ringers Association privacy policy

The Young Change Ringers Association (YCRA) has the charitable objective of promoting and fostering the art of change ringing amongst young people. The purpose of the Association is to link young people together through change ringing to develop them both as a ringer and as a person. The YCRA operate one website: www.ycra.org.uk.

For general enquiries, please email contact@ycra.org.uk.

What data do we collect?

The YCRA holds and processes the following data:

- Personal identification information such as name, age, postal address, and email address.
- Affiliations to any change ringing societies or groups.
- Payment details when you use these to pay for our services.
- Any other information you directly and voluntarily provide to us in connection with our activities.

The YCRA does not hold or process any special category data as defined by the UK Data Protection Acts and the General Data Protection Regulation (GDPR).

How do we collect your data?

Most of the data we collect is provided directly by you, such as when you:

- Sign up to the YCRA and register for events.
- Complete surveys conducted by the YCRA.

Occasionally we collect data about you from third parties. We will only do this when the third party has been authorised by you to provide us with this data. For example, this may occur when your ringing tower or society signs a group of ringers up to the YCRA.

How do we use your data?

We collect your data so that we can:

- Process your membership.
- Plan and organise events.
- Contact you about activities that we think may be of interest to you.
- Provide merchandise you have ordered or are entitled to receive.

We use Paypal for credit and debit card payment processing. Card details provided direct to Paypal and not held or processed by the YCRA. Debit card payment data is held by the YCRA and processed only by the YCRA bank account (hosted by the Central Council of Bellringers).

Who do we share your data with?

We may share your data with third parties only for the purposes described above in 'How do we use your data?'. We will never sell your data to advertisers or provide it to others for their own marketing purposes.

How do we store your data?

We make all reasonable efforts to keep data secure and up to date. All YCRA data is held and processed in the UK or the EU.

Our aim is to minimise unnecessary retention of data. We keep accounting records for 7 years, in line with audit and HMRC guidelines, but all other data is deleted when it is no longer required.

Data type	Retention period
Membership details	Deleted within 2 years of cancellation

Cookies

Our website may attempt to place a cookie in your web browser when you come to access it. This will only be used to track if you have logged into our website, if you have any custom settings and for the collection of website visitor statistics. You might not be able to access certain features of our website if your browser doesn't accept cookies.

Cookies will not be used for marketing, targeting of advertising or collection of personal data.

Changes and Requests for Information

Occasionally our privacy policy may change. For any major changes, members will be emailed at least 2 weeks before they come into effect. You have the right to object to these changes and your data will be deleted (and your membership of the YCRA will cease).

We will comply free of charge with reasonable requests for disclosure of personal data.

YCRA activities are carried out in accordance with the Information Commissioner's Office Guidelines. If you are not happy with our response, or you believe that your data protection or privacy rights have been infringed, you can contact the UK Information Commissioner's Office which regulates and enforces data protection law in the UK. Details of how to do this can be found at www.ico.org.uk, or you can contact the Information Commissioners Office on 0303 123 1113 or via email ico.org.uk/global/contact-us/email/ or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.